



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF INFORMATION AND
COMMUNICATIONS TECHNOLOGY



Government-Wide Medium-Term Information & Communications
Technology Harmonization Initiative (MITHI)

November 7, 2016

TO : All Heads of Departments, Bureaus, Offices, and Agencies of the National Government Agencies, including State Universities and Colleges (SUCs) and Government-Owned and/or Controlled Corporations, Congress, the Judiciary and the Constitutional Commissions

SUBJECT : Submission of Agency Information Systems Strategic Plan (ISSP) for Fiscal Years 2018 to 2020

1.0 The Government-wide Medium-term Information and Communications Technology Harmonization Initiative (MITHI) issues this advisory to inform all National Government Agencies, including State Universities and Colleges (SUCs), Government-Owned and/or Controlled Corporations on the deadline for submission of ISSP covering FYs 2018 to 2020.

The Congress, the Judiciary and the Constitutional Commissions are encouraged to participate in the processes pertinent to this advisory.

Inasmuch as the Agency ISSPs covering FYs 2015 to 2017 were used as bases in the formulation of the annual ICT budget of the agencies concerned, the Agency ISSPs covering FYs 2018 to 2020 shall serve as the primary documentary bases for the formulation of the agencies' annual ICT budget for FYs 2018 to 2020.

2.0 Agencies shall submit hard and soft copies of their proposed ISSP, duly signed by the agency IS Planner and approved by the Head of the Agency, to the Department of Information and Communications Technology (DICT) on or before **December 2, 2016** for review and evaluation.

2.1 Hardcopies shall be submitted to the Office of the Secretary of the DICT:

To: Rodolfo A. Salalima
Secretary
Department of Information and Communications Technology
DICT Building, C.P. Garcia Avenue, Diliman, Quezon City

2.2 Softcopies shall be e-mailed to issp@dict.gov.ph, copy furnished to secretariat@mithi.gov.ph.

3.0 Agencies will be informed of the result of the review and evaluation of their proposed ISSPs. Once finalized, the agencies are to submit to the DICT two (2) hard copies and the soft copy of the final ISSP stored in a CD.

- 4.0 For further inquiries and clarifications, please contact the MITHI Secretariat through this email (secretariat@mithi.gov.ph) or call 920-74-19.
- 5.0 For strict compliance.



LILIA C. GUILLERMO
Chairperson, MITHI Steering Committee
Asst. Secretary and Chief Information Officer,
Department of Budget and Management