



REPUBLIC OF THE PHILIPPINES
Government-Wide Medium-Term Information & Communications
Technology Harmonization Initiative (MITHI)

February 9, 2016

ADVISORY

TO : All Heads of Departments, Bureaus, Offices, and Agencies of the National Government Agencies

SUBJECT : Guidelines on the Procurement of Common-Use Information and Communications Technology (ICT) Equipment through the Department of Budget and Management - Procurement Service

- 1.0 The Government-Wide Medium-Term Information and Communications Technology Harmonization Initiative (MITHI) issues this advisory to inform all concerned National Government Agencies (NGAs) regarding the guidelines for the procurement of Common-Use ICT Equipment through the Department of Budget and Management – Procurement Service (DBM-PS), as cited in the General Provisions, Sec. 26 of the 2016 General Appropriations Act.
- 2.0 To date, DBM-PS is conducting bidding activities for laptop and desktop computers. Meanwhile, the bidding documents for the remaining common-use ICT equipment (printers, scanners and projectors) are still being prepared.
- 3.0 Thus, agencies are advised to postpone the procurement for laptop and desktop computers as bidding for these items by the DBM-PS is already in the advanced stages.
- 4.0 Procurement for printers, scanners and projectors may proceed, inasmuch as the bidding for these items has not yet started. However, agencies are advised to regularly check the list of available common-use items of DBM-PS since such items are expected to be available within the year.
- 5.0 Servers are not considered as common-use ICT equipment by MITHI. Thus, agencies which need servers may proceed to procure these items.
- 6.0 For information and compliance.

MITHI Secretariat